



Minutes of the Meeting held at 7.30pm on Tuesday 16 June 2026

Present

Cllrs E Best (Chairman), P Dodgson, F King, C Mattock, L Moodie, G Murray, T Rogers, C Walker; J McClung (Clerk/RFO), K Young, (Deputy Clerk); SCC Cllr D Booth; three residents

26/110 Chairman's Opening Remarks

The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. The Chairman thanked the newsletter editorial team for preparing the Summer '26 issue. She congratulated the Youth Council on their successful Family Fun Run, now in its fourth year, and their inaugural Youth Art Competition which attracted many outstanding entries. Thanks to Sarah Rawlins and Matt Link for leading the art competition judging panel, and to Anna Botting for presenting the winners of both events with their medals and certificates. Cllr King and the Chairman represented the Council at an Eight Parishes Forum meeting. The Chairman and Clerk attended the unveiling of a site-specific art installation at West Horsley Place.

26/111 Apologies for Absence

Cllrs S Skinner, C Clinton; GBC Cllrs C Young, D Bennett

26/112 Declarations of Interests and Gifts

- a) Declarations of interest in respect of any items on the agenda: None
- b) Amendments to Members' Register of Interests Received: None
- c) Requests for dispensations: None
- d) Declarations of gifts or hospitality received by Members with a value of a least £50: None

26/113 Minutes of the Previous Meeting of the Council Appendix 1

The minutes of the meeting held on 19 May 2026 were approved by the Council and signed by the Chairman as a true and accurate record.

Public Forum (*meeting adjourned to allow visitors to express views or ask questions on any items on the agenda*)

- There is a tree down at the Northcote Triangle. The Village Warden has visited the site and made the area safe. The Parish Council will arrange for the fallen tree to be removed.
- The Community Speed Watch Team continues to clock motorists travelling over 45mph along The Street and East Lane and 35mph at Britains Farm. The Roads Task Group is auditing all road markings and traffic signs through the village to make sure everything is visible and present. The Council is considering applying for a grant from SCC Cllr Booth for an additional Smiley Vehicle Activated Speed sign.

26/114 Reports from Other Authorities

- a) Surrey County Council (Cllr Booth):
 - Officers will know from August which authority they will be deployed to.
- b) Guildford Borough Council (Cllr Young – written report):
 - Cllr Young remains on the GBC Local Plan panel.
 - S106 Annual Report is being scrutinised; there has been a lack of spending of this money which is paid by developers to mitigate the effects of new housing on local infrastructure such as hospitals, schools and highways.

Chairman's Initials: _____

- The Real Time Passenger Information displays have been installed at the bus stops at the Window Box Roundabout. Cllr Young is pressing to get the new East Lane bus stops completed and operational.

26/115 **Youth Council Appendix 2**

- a) Members received a report on Youth Council meetings held since the previous Council meeting. The Youth Council has co-opted a new member and has received two additional expressions of interest.
- b) Members agreed to donate £100 to Cherry Trees on behalf of the Youth Council following the successful Clothes Swap. Funds to be drawn from the Youth Council budget.

26/116 **Clerk's Report**

- Members are reminded of the following (please let the Clerk know if you wish to attend):
 - Martyn's Law online briefing, 11am on 30 June
 - Screening of the People's Emergency Briefing at St Mary's Church, 7-9pm on 15 July
 - Surrey Resilience Assembly, 10am-2pm on 15 July at Dorking Halls
 - Surrey ALC AGM at Silvermere Golf Club, 10.30am-3.30pm on 5 November
- Members are no longer required to publish their home addresses. All Register of Interests files on the Council's website will be redacted accordingly.
- The padlock at the tennis court has been replaced for a second time. A sign reminding players to look after the lock and make sure the court is locked on departure will be installed.
- The Deputy Clerk has enrolled on the Introduction to Local Council Administration course.
- All committees to review their Terms of Reference for approval by Full Council in July.

26/117 **Significant Correspondence Received Since the Last Council Meeting**

- Ongoing correspondence with residents of Nightingale Crescent.

26/118 **Financial Matters Appendices 3-5**

- a) Members received and approved a list of payments to be made in June 2026. Payments authorised in May 2026 were noted.
- b) Members received and approved the bank reconciliation to 31 May 2026.
- c) Members received and approved a report on expenditure against budget to 31 May 2026.

26/119 **Strategic Documents and Policies Appendix 6**

Members received and approved the following:

- a) Strategic Plan 2025-28

26/120 **Eight Parishes Forum Appendix 7**

Cllrs Best and King attended a meeting of the Eight Parishes on 10 June. The Forum intends to send a joint letter to Surrey County, Guildford Borough and West Surrey Councils outlining concerns about the way strategic transport, sustainability and infrastructure pressures are being considered across parishes. Members agreed in principle to put its name to a joint parishes letter. Members agreed a short cover letter would be most effective, and that issues relating to specific sites should be set out in a supporting document. It was also noted the number of new homes built since the Guildford Local Plan was made are considerable and should be included.

26/121 **Full Council Meetings 2027 Appendix 8**

Members received the dates for the 2027 Full Council meetings and Annual Parish Meeting.

26/122 **Food Caddies**

Members agreed to become a local stockist for outdoor food caddy bins. The Clerk will liaise with GBC to get West Horsley Village Hall added as an approved collection point. All collections will need to be pre-arranged via the Clerk.

Chairman's Initials: _____

- 26/123 **Outdoor Storage**
Members agreed to purchase and install a small outdoor storage unit at the back of the Village Hall. Cost not to exceed £150; funds to be drawn from the Biodiversity budget.
- 26/124 **Gazebos**
Members agreed to purchase two gazebos for use at future community events. Budget not to exceed £500; funds to be drawn from EMR – Village Fete.
- 26/125 **Housing Needs Survey**
The Housing needs survey is underway. The deadline for completion is Monday 13 July. Surrey Community Action will produce an anonymised report for the Parish Council.
- 26/126 **Planning Committee Appendix 9**
a) Members received a report on Planning meetings held since the previous Council meeting.
b) Any Other Matters Arising: Nothing to report
- 26/127 **Other Committee Updates**
a) Finance Committee: Nothing to report
b) Personnel Committee: Nothing to report
- 26/128 **Task Group Updates**
a) Asset Management, Biodiversity & Village Appearance: The viewpoint restoration will hopefully be complete by the end of August.
b) Communications: Nothing to report.
c) Community Events & Wellbeing: Exploring options for improved Christmas tree lighting. Next events: Teddy Bears' Picnic (12 September) and Christmas Lantern Parade (6 December).
d) Road Safety & Maintenance: The Task Group now meets monthly. It is undertaking a road safety audit, a report on which will be presented to Council in September.
- 26/129 **Community Projects Updates**
a) Community Speed Watch: Cllr King is arranging to complete her training. A new CSW site has been established on East Lane near the Wheelhouse.
b) Friends of Horsley Station/Railway Task Group: Nothing to report.
c) Grace and Flavour Community Garden: Cllr Rogers attended a meeting, all running smoothly.
d) Horsley Heritage Group: Cllr Dodgson's talk at the Raleigh School was a success.
e) The Horsleys' CAN (HCAN): The Great Big Horsley Litter Pick was a great success. Thank you to Cllrs Rogers, Mattock and Walker and the Clerks for their help.
f) Village Hall Management Committee: Nothing to report.
- 26/130 **Any Other Village Matters to Note**
• Anti-social behaviour: Shocking footage of teenagers crossing the tracks at Horsley Station has been reported to the Police.
- 26/131 **Date of the Next Meeting**
Tuesday 21 July at 7.30pm in the Cedar Room, West Horsley Village Hall.

The meeting concluded at 8.43pm.

Signed by the Chairman as a true and accurate record: Date:

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Chairman's Initials: _____